

## Safety instructions for personnel in Port of Aalborg's working areas

This instruction and the rules of the Danish Working Environment Authority must always be complied with, by all personnel in working areas at the port of Aalborg. Special instructions apply to *visitors, supervisors and users with business issue*.

The Port of Aalborg Group requires that the following protective equipment and warning clothing must be worn, **as a minimum** by all working personnel, as part of the work in the port areas:

- Approved work clothes, safety class 3
- Approved protective footwear where ordinary footwear is not safe

In addition the following are required, according to the circumstances:

- Approved safety helmet, where crane and mooring tasks occur at height
- Approved safety goggles, where the environment presents a danger of getting foreign objects in the eyes
- Approved lifejacket/flotation vest, when working closer than 2 meters from the quay
- Approved Fall Protection Harness, when working at height and when working on a lift
- Approved welding shield for welding work
- Approved hearing protection, where surroundings are noisy
- Approved dust mask or respiratory equipment, where the environment is dusty, respectively containing toxic fumes, dangerous substances or infectious agents
- Approved work gloves when working with sharp, prickling, pollutants or noxious objects, which protect against abrasion, perforation, cut, bite etc.
- Approved cutting gloves, cutting pants and cutting boots, when working with chainsaws and the like
- Approved antistatic, oil and chemical resistant workwear and protective footwear, where work is done at tank installations

*The specific minimum requirements for protective equipment, in specific port and work areas, are shown in the enclosed map appendix, which are indicated by a color code with symbol explanation.*

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The Port of Aalborg Group, requires that working personnel, which is part of the work at the Port of Aalborg areas, **as a minimum** comply to the following guidelines:

- All personnel are responsible for, and must act in every respect in such a way that the health, safety and working environment at the port areas are satisfactory. The responsibility rests with both the Port and the port companies individually, in association and with the companies staff personally
- All work must be stopped immediately in the work area if there is a danger to safety and health
- All operations must be done with the care and attention required by the situation and in accordance with applicable rules for work and for the area.
- The Labor Inspectorate's, AT-guidelines, for the specific work and the specific area, must be complied with
- All traffic on the port areas shall be made with due regard for the other traffic and shall be in accordance with the applicable marking and signage and after conditions in general
- All equipment and tools must be approved and legally inspected
- All instructions, prohibitions and orders from the port authority and port staff must be followed immediately
- Rules set by the individual port companies must be complied with in the areas of these companies

Sincerely  
Claus Holstein, CEO